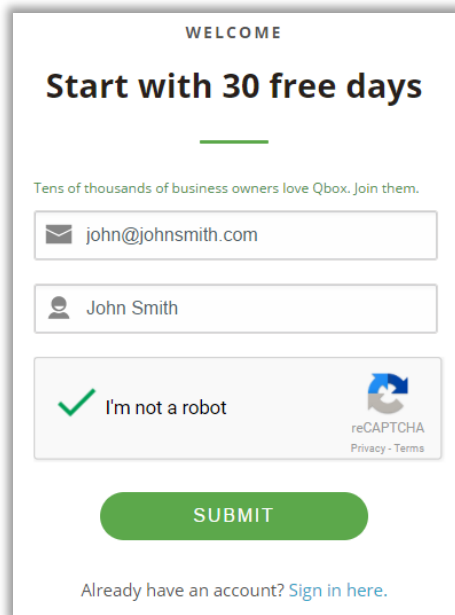


## Invited Shared Users Setup

Thank you for your interest in Qbox. To set up your Qbox account, follow these steps below:


If you received an email invitation, click the link provided to create an account. You can also visit [www.qboxplus.com](http://www.qboxplus.com) and sign up for your account. Enter the same email address you were invited as, complete the 'I am not a robot' captcha, then click Submit'. Qbox will send you an email with a temporary password. Next, click 'Sign In', enter your email address and the temporary password, and then click 'Sign In'.



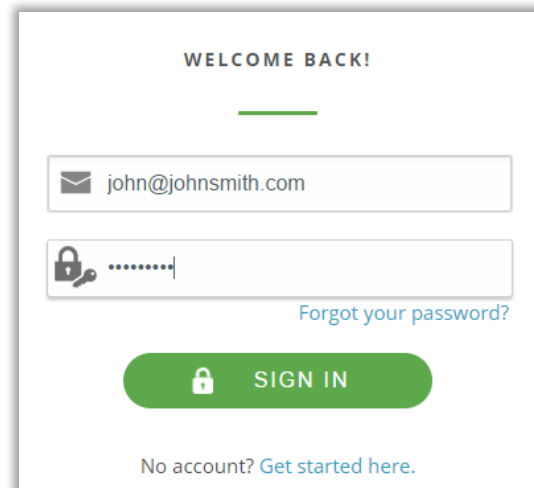
WELCOME

### Start with 30 free days

Tens of thousands of business owners love Qbox. Join them.

I'm not a robot  reCAPTCHA  
Privacy - Terms

Already have an account? [Sign in here.](#)



WELCOME BACK!

[Forgot your password?](#)

No account? [Get started here.](#)

On the subsequent screens, read and accept the 'End User License Agreement', create your permanent password, enter your company name and phone number.

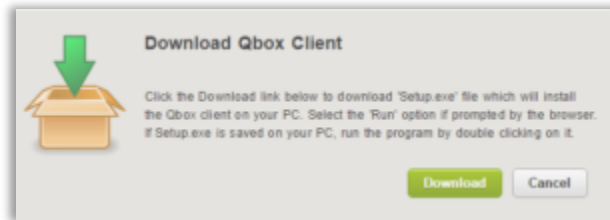


**Name**

**Company**

**Phone Number**

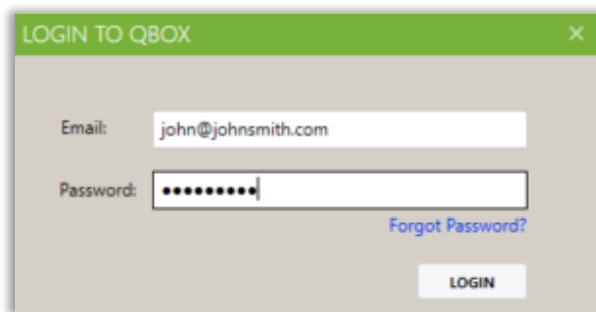
On the next screen, click 'Download' to install the Qbox Client on your computer. Click 'Run' when the Windows dialog box appears and then select 'Install'.



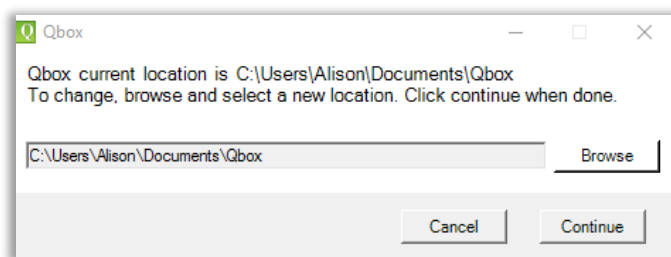
Notes:

- i. If Windows only prompts you to 'Save', save the file and run it to initiate installation.
- ii. Qbox may install Microsoft .NET framework if it is not already installed.
- iii. If download was not successful, you can download the Qbox Client again from the Admin page on your Qbox Web Dashboard.

You should then see a Qbox client login prompt on your Windows desktop. Enter your email and the password you created.



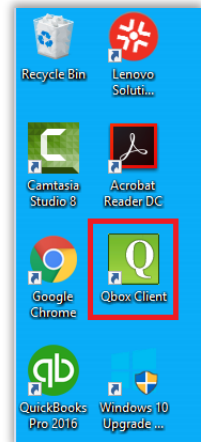
Qbox will display the default location where the Qbox folder will be created. You can browse and select a different location if needed.



Qbox setup is now complete. If you have the files that need to be shared with the other users, copy them to the Qbox Sync folders following instructions under 'Copying files to a Sync Folder'. Going forward, you need to be working on the files in the Qbox Sync folders only, so the edits you make are shared with the other users.

After setup, you will see three Qbox icons on your computer:

– A large ‘Qbox Client’ icon on your Desktop: this is the shortcut to run Qbox client software. Qbox starts automatically when your computer starts or restores from a sleep mode, so normally there should be no need for you to click on this icon. If you exited the program manually, you can start it again by double clicking on this icon.



– A small Qbox icon on the Windows System Tray, usually at the lower right on your desktop. It could be hidden by Windows, and you can drag it to the task bar to make it visible always. This is the Qbox ‘process’ icon, indicating that the Qbox client is running. Double clicking on this icon opens the Qbox Explorer.



– A larger ‘Qbox Explorer’ icon on your Windows Task Bar. Clicking on this displays or hides the Qbox Explorer. This icon is always visible, unless you change the setting to close the Explorer. Do not pin this icon to the task bar, as this action pins the Qbox client, not the Explorer.

